

SURF HOTEL

— *South Main | Buena Vista* —

WEDDINGS
2024



WELCOME TO THE SURF HOTEL

Inspired by the understated elegance of European hotels and the natural beauty of our home in the Rocky Mountains, the Surf Hotel's unique perspective and location offer guests a sense of luxury without pretension. No matter the style or format of your wedding, our hospitality begins in the planning process as we help you curate your unique vision for a day - or several days - of mountain town elegance.

From our charming lobby bar and restaurant to the Ivy Ballroom's river rock framed courtyard, our spaces are designed to adapt to a wide variety of events. We also have a concert venue and host well known performers regularly. We are passionate about hosting great events and our specialty is weddings. A wedding is a once in a lifetime event, so all eyes should be on you! The Surf Hotel only hosts one wedding on the property per day, which means your wedding will receive the time and attention it deserves.

The Surf Hotel's riverfront location in the heart of the vibrant South Main neighborhood, combined with Buena Vista's 300+ days of sunshine each year, stunning mountain views, and laid-back atmosphere, provide endless opportunities for adventure, as well as the perfect framework for your celebration.

For inquiries, please contact our group sales team at events@surfhotel.com





IVY BALLROOM

Overlooking the waves of the Buena Vista Whitewater Park, our beautifully detailed Ivy Ballroom is designed to host a range of different events, from seated dinners and dancing to informal cocktail receptions.





IVY BALLROOM

SIZE

1,860 sq ft

CAPACITY

150 Guests, seated indoors*. May 1 – October 31, capacity increases to 180 with guests seated both indoors and outdoors in the Ivy Courtyard.

HOURS

Available until 10pm.

FEATURES

Encapsulating modern elegance, our ballroom blends such elements as classic arched windows and French doors with streamlined, industrial simplicity.

**Capacity reduces to 120 guests (indoors) if bringing a live band. At max capacity tables can be removed to create a dance floor*





IVY COURTYARD

Adjacent to the elegant Ivy Ballroom, and framed by Arkansas River-stone walls, our private outdoor courtyard is the perfect setting for your ceremony or cocktail reception.





IVY COURTYARD

SIZE

1,400 sq ft

CAPACITY

120 Guests, seated for ceremony.

HOURS

Available until 10pm

FEATURES

Making the most of Buena Vista's breathtaking surroundings, our outdoor courtyard is kept cozy by a wood-burning fireplace.

**Outdoor seating available from May through October*





SURF CHATEAU

Our sister property offers a tranquil, secluded stay in stone cottages – akin to an AirBnB in the hill towns of France. Step through the stone archways and enjoy the personalized design of each independent guestroom, circling a communal courtyard ideal for intimate ceremonies.







SURF CHATEAU

SIZE

20 Guestrooms + 1,500 sq ft courtyard

CAPACITY

150 Guests, seated in courtyard

FEATURES

Private ceremony in our Aspen-lined courtyard*

**Pending inclusive rental of all Surf Chateau rooms for two nights.*





PRIVATE DINING ROOM

Our elegant private dining room and adjoining patio offer a festive environment for a rehearsal dinner, or add on for your larger wedding reception.





PRIVATE DINING ROOM

SIZE

360 sq ft

CAPACITY

30 Guests, seated

FEATURES

Adjacent riverside patio is available for cocktails and mingling.

If you book the Ivy Ballroom wedding package, the private dining room can be used for your rehearsal dinner for no additional rental charge.

**Subject to availability, f & b minimums apply.*





WESLEY & ROSE LOBBY

Wesley & Rose Lobby Bar features a fresh forward menu, designed around healthy social eating. We work hard to source the best ingredients we can find from local farms, producers, and distillers. We use all natural meats, organic dairy, and make our own artisan bread in-house, the old fashioned way.





WESLEY & ROSE LOBBY BAR

CAPACITY

250 Guests with Ivy Ballroom rental, May 1 – October.

200 Guests with Ivy Ballroom rental, November 1 – April 30

FEATURES

The perfect spot to gather for a pre-ceremony cocktail, or an after party, following your wedding reception. Also available as an add on for larger wedding receptions.

HOURS

Available until 10pm

**Only available with a full hotel buyout.*





ALL INCLUSIVE WEDDING PACKAGES

Your wedding day should be perfect, and to ensure that every detail is taken care of, the following services are included in our standard wedding package.





OUTDOOR CEREMONY

All Ivy Ballroom packages include a ceremony in one of three outdoor locations – Ivy Courtyard, The Meadows, or Surf Chateau Courtyard (subject to availability). Also included are a triangular wedding arbor, white metal ceremony chairs, and a sound system for your officiant.





LODGING

A luxurious suite of your choice, for two nights, for the bride and groom (to be used as a bridal preparation room - exact room selection subject to availability). Plus, a discounted room block for your out of town guests (subject to availability).







EVENT RENTALS

Packages include 5 hours of staffed event time with exclusive use of the Ivy Ballroom, Ivy Courtyard, and riverfront patio. Tables, chairs, place settings, napkins, and linens included for up to 150 guests.

(20) 7' Solid pine farm tables, *to be used without linens*

(15) 5' Round tables

(12) 6' Rectangular tables

(10) Cocktail tables

(150) White metal ceremony chairs

(150) Black wood padded event chairs

(4) Outdoor propane flame heaters

LINENS – choice of black, white, or ivory

NAPKINS & OVERLAYS in a variety of colors

Display tables for cake, desserts, guest book, etc

All necessary wait and bar staff

Event setup and take down **

*****Hotel Property Only. Guest is responsible for setting up and breaking down decor and any other items not owned by the Surf Hotel.***





AUDIO & LIGHTING

Whether you have a DJ or a live band, it's going to sound exquisite. The Ivy Ballroom is equipped with a world-class d&b audiotechnik system, designed by Brown Note Productions. Also included is a sound and lighting engineer (some restrictions apply), custom uplighting, and a microphone for toasts.

4K PROJECTOR & SCREEN

The Ivy Ballroom comes equipped with a state of the art 4k projector and 16ft electronic drop-down screen. Perfect for slideshows or movies before, during, or after your reception.





VENUE & PARTY

WEDDING SPECIALIST

Dedicated to assisting with day-of logistics, scheduling, and menu planning.*

PRIVATE COURTYARD & RIVERFRONT PATIO

Think intimate ceremony or casual cocktails.

COMPLIMENTARY PLANNING CONSULTATION

Includes one free night's stay in a riverfront king and a \$200 gift certificate to Wesley & Rose (subject to availability). 2 hour consultation with your designated wedding specialist.

Clients are required to hire a professional wedding planner or day-of coordinator.

**Wedding Specialists do not provide the services of a day-of coordinator or wedding planner.*





FOOD & BEVERAGE

BUENA VISTA RECEPTION PACKAGE

\$200++ per person

Three Passed Hors d'oeuvres or one Appetizer Display

Premium Dinner Package (two course plated dinner or specialty buffet)

Five Hour Classic Open Bar with three beers,

three wines from classic wine list and two signature cocktails

Wine Service with Dinner

Champagne Toast

Satellite Bar during Cocktail Hour with 125 or more guests

After dinner coffee station

COLORADO RECEPTION PACKAGE

\$265++ per person

Three Passed Hors d'oeuvres

One Appetizer Display

Premium Dinner Package (two course plated dinner or specialty buffet)

Wine Service with Dinner

Five Hour Premium Open Bar with four beers, four wines from classic or reserve wine list and three signature cocktails

One Passed Signature Cocktail during Cocktail Hour

Premium Champagne Toast

Satellite Bar during Cocktail Hour with 125 or more guests

After dinner coffee station

Late Night Pizza

W&R Lobby Bar Afterparty until 11pm

(*Please note, this is not a buy-out. The bar will be open to the general public.)

**Food & beverage minimums apply. Minimums vary by the day of the week and month to month. Costs are per person. 22% gratuity and tax will be added to the final bill. Taxes and fees do not apply towards the food and beverage minimum.*



RENTAL FEES

THE IVY BALLROOM + PRIVATE COURTYARD

HIGH SEASON (MAY 1 - OCTOBER 31)

SATURDAY // \$10,000 rental fee; \$20,000 food and beverage minimum

FRIDAY OR SUNDAY // \$7,500 rental fee; \$15,000 food and beverage minimum

MONDAY - THURSDAY // \$5,000 rental fee; \$10,000 food and beverage minimum

LOW SEASON (NOVEMBER 1 - APRIL 30)

SATURDAY // \$4,000 rental fee; \$10,000 food and beverage minimum

FRIDAY OR SUNDAY // \$3,000 rental fee; \$10,000 food and beverage minimum

MONDAY - THURSDAY // \$2,000 rental fee; \$7,000 food and beverage minimum; and a 20% guestroom discount for wedding guests

HOTEL BUYOUT *

THE IVY BALLROOM + PRIVATE COURTYARD + WESLEY & ROSE

HIGH SEASON (MAY 1 - OCTOBER 31)

\$20,000 rental fee; \$45,000 food and beverage minimum

LOW SEASON (NOVEMBER 1 - APRIL 30)

\$14,000 rental fee; \$20,000 food and beverage minimum

**Does not include guest room rental fees.*



EXTRAS

- \$100 per hour engineering fee to hang items on ballroom ceiling
- Tent for courtyard*
 - Available April through November,
 - Must request at least one week prior to event
- Live Band Production - \$1,000
 - Includes an 18' x 12' raised stage in Ballroom
 - Please note, bands are required to sign a separate Live Music Agreement with Surf Hotel in order to ensure a seamless and enjoyable live music event.
- Hotel Buy Out - required for weddings over 180 guests in the high season, and 150 guests in the low season.
 - Exclusive use of Ivy Ballroom & Ivy Courtyard, Wesley & Rose Restaurant, Lobby Bar, and Private Dining Room from the hours of 4pm-10pm on Saturday
 - Available only with a room block consisting of not less than 62 guestrooms.
 - Service ware for up to 250* total guests (with ballroom rental)
 - Existing Tables & Chairs present at Wesley & Rose

**Please note, use of the tent is at the Surf Hotel's sole discretion and is not guaranteed. We will erect it automatically if rain is in the forecast and remove it if snow is in the forecast.*





DEPOSITS & PAYMENT

A non-refundable deposit equal to 25% of the package rental fee, and food and beverage minimum, is due at the time of booking.

An additional non-refundable deposit of 25% of the estimated total cost** is due 60 days prior to the event.

The remaining balance of the estimated total cost** is due 5 business days prior to the event, along with a completed credit card authorization for any additional charges incurred at the event.

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**Estimated total cost refers to all fees for Ivy Ballroom rental, food and beverage.*





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